

VERMILION REGIONAL AIRPORT AUTHORITY - BOARD OF COMMISSIONERS

MINUTES OF JANUARY 19, 2016 BOARD MEETING

Agenda Item 1 – Call to Order

Chairman Kietzmann called the January 19, 2016, to order.

Agenda Item 2 – Pledge of Allegiance and Moment of Silence

The Pledge of Allegiance was recited and a moment of silence observed.

Agenda Item 3 – Roll Call

Upon roll call, the following commissioners were present: Tom Day, Chuck Devens, Steve Foster, and David Kietzmann. Bill Ingram was absent, on vacation. Office manager Suzie Harmon-Salonen, and FBO manager Mike Vadeboncoeur were also present. Mr. Greg Lietz, attorney for the VRAA was present. Airport Manager Bob Gagnon was on vacation.

Agenda Item 4 – Audience Comments

Jonathon Myers gave a brief update on the control tower stating that he has an architect to look at the tower in the near future. He stated that there will be a ground school in the tower. He noted that once spring comes they will be back working on it.

Agenda Item 5 – Adoption or Amendment of Agenda

Motion by Mr. Devens to adopt the agenda, seconded by Mr. Foster. All answered in favor, motion passed by acclamation.

Agenda Item 6 - Approval of Minutes, December 15, 2015

The December minutes were inadvertently omitted and will be included in next month's packet for approval.

Agenda Item 7 – Open Sealed Bids for Farm Lease

Mr. Devens opened the sealed bids and announced the following results: Dan Chandler bid \$94,400.00 annually; Matt Sims bid \$93,500.00 annually; Doug Young bid \$95,000.00 annually. It was noted that Mr. Young had the high bid and that Mr. Sims had the right of first refusal in his current contract and has to match it. Mr. Devens made the motion to accept Mr. Young's bid provided that Mr. Sims did not exercise his right of first refusal and match Mr. Young's bid of \$95,000.00 annually. Motion seconded by Mr. Foster. Upon roll call vote 4 yes, 1 absent, motion carried. Ms. Harmon –Salonen was directed to let Mr. Sims know of the results. NOTE: Mr. Sims was contacted by Salonen and he did match Mr. Young's bid of \$95,000.00 per year.

Agenda Item 8 – Managers Report

None. Will have reports in February.

Agenda Item 9 – FBO Status Report

Mr. Vadeboncoeur gave a brief report on fuel sales for the month. He noted things are doing well with the shop, fuel farm and trucks. Brief discussion ensued.

Agenda Item 10 – Commissioner Reports

Finance: Commissioner Devens reviewed the payables and the one-time expenses for the month. Brief discussion ensued. Motion by Commissioner Devens to approve the payables for the month, motion seconded by Commissioner Foster. Upon voice vote, five yes, motion passed

Asset Management: No report this month.

Rules & Regulations: Ms. Harmon-Salonen noted things are going pretty well.

Industrial Development: Mr. Foster suggested that the current plan needs updated and could be looked at when the new manager is hired.

Agenda Item 11 – VRAA Reorganization

Mr. Kietzmann noted January is the month to reorganize the board and entertained motions for their reorganization. Mr. Devens nominated Mr. Foster for Chairman, nomination seconded by Mr. Kietzmann. Upon roll call vote, Mr. Day answered “here”, Mr. Devens, Mr. Foster and Mr. Kietzmann answered yes. One here vote, three yes votes, Mr. Ingram was absent. Motion carried.

Mr. Foster nominated Mr. Devens as secretary/treasurer, nomination was seconded by Mr. Kietzmann. Upon roll call voted, 4 yes, 1 absent, motion carried. Committee assignments will be placed on next month’s agenda.

Agenda Item 12 – Personnel Salaries for 2016: Executive Session Pursuant to Open Meetings Act 5ILCS 120/2 (c) (1): Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.....

Motion by Mr. Foster to go into executive session, seconded by Mr. Devens. All answered in favor, motion passed by acclamation.

Motion by Mr. Devens to go out of executive session, seconded by Mr. Kietzmann. All answered in favor, motion passed by acclamation.

Motion by Mr. Devens to approve a 2% wage increase across the board for the maintenance staff and the office manager. Motion seconded by Mr. Kietzmann. Upon roll call vote, 1 no, 3 yes, and 1 absent. Motion carried.

Mr. Foster will contact the mayor to see if his conference room is available for teleconferences with job applicants and will set that process in motion.

Agenda Item 13 – item left blank

Agenda Item 14 – Items of Information - Review of Hanger/Business Leases

A list of the hanger/business leases were provided. Those listed were Aero Charter, Bilco, David Wood land lease, Midwest Aero and Wm. Ben Welch.

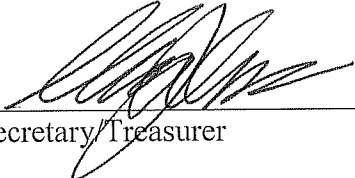
Agenda Item 15 - Concerns and/or Comments from Commissioners - None.

Agenda Item 16 – Executive Session (if needed)

- a) Pursuant to Open Meetings Act 5ILCS 120/2 (c) (6): The setting of a price for sale or lease of property owned by the public body.....
- b) Pursuant to Open Meetings Act 5ILCS 120/2 (c) (11) : Litigation.....

These sessions were not needed.

Agenda Item 17 – Adjournment There being no further business to discuss, the meeting adjourned. All answered in favor, motion passed by acclamation.


Secretary/Treasurer