

VERMILION REGIONAL AIRPORT AUTHORITY - BOARD OF COMMISSIONERS

MINUTES OF JUNE 21, 2016 BOARD MEETING

Agenda Item 1 – Call to Order

Chairman Foster called the June 21, 2016, to order.

Agenda Item 2 – Pledge of Allegiance and Moment of Silence

The Pledge of Allegiance recited and a moment of silence observed.

Agenda Item 3 – Roll Call

Upon roll call, the following commissioners were present: Tom Day, Chuck Devens, Steve Foster, Bill Ingram and David Kietzmann. Airport manager Mike Potter, Office manager Suzie (Harmon) Salonen, and FBO manager Mike Vadeboncoeur were also present.

Agenda Item 4 – Audience Comments

There were no audience comments.

Agenda Item 5 – Adoption or Amendment of Agenda

Motion by Mr. Devens to adopt the agenda, seconded by Mr. Kietzmann. All answered in favor, motion passed by acclamation.

Agenda Item 6 - Approval of Minutes, May 17, 2016

Mr. Kietzmann made the motion to approve the minutes, motion seconded by Mr. Devens. All answered in favor, motion passed by acclamation.

Agenda Item 7 – Chairman’s Comments

Mr. Foster invited everyone to visit the administration building to see the new décor and the security system.

Agenda Item 8 – Commissioner Reports

*Finance: Mr. Devens reviewed the payables and the one-time expenses for the month. Brief discussion ensued. Motion by Mr. Devens to approve the payables for the month, motion seconded by Mr. Kietzmann. Upon voice vote, five yes, motion passed

*Buildings & Contents – Mr. Day stated that he toured the new office and maintenance shop yesterday, things looked good. Brief discussion ensued regarding mowing and the ditch area.

*Grounds & Equipment – Mr. Ingram gave an update on the control tower. Dave Price had power washed it and it’s ready to paint, however too windy the past few days. The windows will not be replaced by the Balloons Over Vermilion event. \$4,500.00 is still the best and only price to replace them. He said the money was secured and at no expense to the airport. The City was out and placed 6 stadium lights on the tower.

A question was posed by audience member Larry Black regarding the budget for the tower, if the Authority planed on putting a line item in for expenses after the restoration is completed. Brief discussion ensued.

*Industrial Development: Mr. Foster discussed his recent conversation with Jim Schultz, Director of the Illinois Department of Commerce, and who spoke at the IPAA conference in May on business and economical development. He said they talked about the airport in terms of not only aviation but also Drones and other programs. He said in the search for a new manager they interviewed a man who is very knowledgeable about economic development in both government and the private sector. Brief discussion ensued. Mr. Foster said he will try to set up a conference call and include the commissioners, manager, the mayor, Vermilion Advantage and all interested parties.

Agenda Item 9 – Managers Report

Mr. Potter reviewed his report for the board. He added that Open Road Construction had finished last year's T hanger footing project. Mr. Foster noted that Mr. Potter should get estimates to upgrade the terminal/Cloud9 restrooms.

Mr. Potter discussed the fuel tanks and above ground pipes. He explained the criteria for double-wall impact proof tanks. He stated Paris was putting in a new fuel system and will talk to them about buying it.

Discussion ensued regarding the upcoming BOV event along with our national security developments. The security camera's installed just in time for an event open to the public. A question was posed as to what the security would be for the balloon event. Mr. Kietzmann stated the sheriff along other law enforcement will be here.

Agenda Item 10 – Office Manager's Report

Mrs. Salonen stated receivables were fine. She noted that as of July 1, 2016, Mr. Camarata will vacate his office space in the terminal @ \$100.00 per month. This will give way for Midwest Aircraft Services to occupy the space if needed. She stated that according to the IDOL the July 2015 Prevailing Wage Rates are still in effect until otherwise notified.

Agenda Item 11 – FBO Status Report

Mr. Vadeboncoeur reviewed his report and discussed fuel sales for the month. He stated fuel trucks and fuel farm running well. He told the commissioners that the chairs in the FBO lobby/snack area are worn and cracked. He said he could replace the 8 chairs for under \$400.00. . Brief discussion ensued. Motion by Mr. Day to purchase the new chairs for \$400.00, seconded by Mr. Kietzmann. All in favor, motion passed by acclamation.

Agenda Item 12 –Item left blank.

Agenda Item 13 – Concerns and/or Comments from Commissioners

Mr. Foster said he sold his business, BEAMSCO, effective July 1, 2016. He said he is ready to retire to devote his time to other interests, particular the VRAA. Mr. Foster

recommended an upgrade on our web site this fall and would like the boards' permission to use the new owner of BEAMSCO for that. He also noted that Mr. Potter needed a new computer for his office. Premier Solutions had been out and had a few options for about \$800.00 or so.

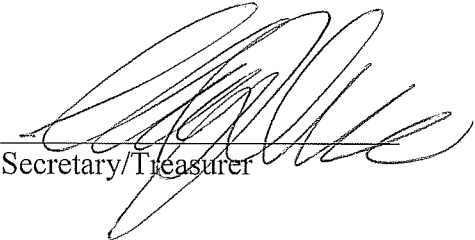
Agenda Item 14 – Executive Session (if needed)

- a) Pursuant to Open Meetings Act 5ILCS 120/2 (c) (6): The setting of a price for sale or lease of property owned by the public body.....
- b) Pursuant to Open Meetings Act 5ILCS 120/2 (c) (11): Litigation.....
- c) Pursuant to Open Meetings Act 5ILCS 120/2 (c) (1): Appointment, employments compensation, discipline, performance, or dismissal of a specific employees of the public body.....

There was no need for executive sessions.

Agenda Item 15 – Item left blank

Agenda Item 16 – Adjournment There being no further business to discuss, the meeting adjourned. All answered in favor, motion passed by acclamation.


Secretary/Treasurer