

# VERMILION REGIONAL AIRPORT AUTHORITY - BOARD OF COMMISSIONERS

## MINUTES OF NOVEMBER 21, 2017 BOARD MEETING

### Agenda Item 1 – Call to Order

Chairman Foster called the November 21, 2017, meeting to order.

### Agenda Item 2 – Pledge of Allegiance and Invocation

The Pledge of Allegiance recited and invocation given by Mr. Ingram.

### Agenda Item 3 – Roll Call

Upon roll call, the following commissioners were present: Tom Day, Steve Foster, Bill Ingram, David Kietzmann and Jonathan Myers. Airport Manager Mike Potter, Office manager Suzie Salonen, and FBO manager Mike Vadeboncoeur were present. Jerry Davis, VRAA attorney, also present.

### Agenda Item 4 – Audience Comments

None

### Agenda Item 5 – Adoption or Amendment of Agenda

Motion by Mr. Myers to adopt the agenda, seconded by Mr. Day. All answered in favor, motion passed by acclamation.

### Agenda Item 6 - Approval of Minutes, Oct. 17, and Nov. 9, 2017

Motion by Mr. Myers to approve both sets of minutes as written, seconded by Mr. Kietzmann. All answered in favor, motion passed by acclamation.

### Agenda Item 7 – Chairman’s Comments

Mr. Foster stated he may add his comments later on the agenda.

### Agenda Item 8 – Mrs. Marlatt’s Proposal to Rename Cloud 9 to Bill Britt

Mr. Foster recognized Mrs. Robin Marlatt, Covington, Indiana who provided the board with a written proposal for renaming Cloud 9 in memory of Bill Britt. Mr. Foster explained how the facility as Cloud 9 is almost a trademark and is set as such on Google, our website, etc. He suggested a plaque inside the facility for Bill Britt. Mr. Potter suggested that Cloud 9 could be in the “Bill Britt Building” at the airport. Discussion ensued regarding Britt’s history here and an ad hoc group to look into it.

Mr. Foster asked Mr. Ingram and Mrs. Marlatt to work together on the wording to rename the building and bring their suggestions to the board.

### Agenda Item 9 – Dimond Brothers Insurance – 2018 Renewal Policies

Tony Reynolds with Dimond Bros. reviewed the policies and premiums with the board. He discussed several points of interest of the board - the fuel storage and pollution policy recently added; the tower is included; volunteers are covered; board members are covered under the Public Officials Bond; Hanger 7 is owned by the Authority and leased to George Camarata; coverage on the courtesy car would be the drivers’ policy.

Discussion ensued. Motion by Mr. Myers to approve the 2018 renewal policies, seconded by Mr. Kietzmann. Upon voice vote, 5 yes, motion carried.

### Agenda Item 10 – Health Insurance FY2018-Possible Discussion or Action Item

Mr. Gordon Thoennes, broker with Dimond Brothers Insurance, was present to offer options of health insurance plans, premiums and the current insurance laws. He discussed HRA (Health Reimbursement Arrangement) and the options that accompany it. An HRA is an employer-funded account designed to reimburse employees for qualified medical expenses that are paid for out of pocket. It’s the employer that determines the amounts and sets the benefit plans, with prescriptions and copay that could be included in with the policy. Mr. Foster

inquired about the Cadillac policy. Mr. Thoennes stated that only employers with 50 plus employees are affected by that plan. Mr. Foster asked if VRA should include spouses in the airport's plan. Mr. Thoennes suggested that the would be up the airport board. Mr. Myers stated he has experience with another board he sits on and feels that the HRA plan works. Discussion ensued regarding HRA plans, Gap plans and Medicare. Mr. Thoennes stated a company cannot pay Medicare but can reimburse the costs. Mr. Kietzmann stated they have a lot of options to consider. It was decided that he and Mr. Myers will look at the premiums, meet with the employees at the first of December and discuss concerns. Brief discussion ensued, no action taken.

#### Agenda Item 11 – Managers Report (Possible Action Items)

Mr. Potter reviewed his report. Highlighted items; lights replaced in corporate hangers; prepared for new underground water line; light pole knocked down and if new led light set up will work we will do away with the light pole; continue working on self-serve system; Illini Glider Club looking for a new home when Mohomet Airport closes in 2019.

He added that on December 8<sup>th</sup> he has a meeting with a company interested in a land lease agreement for a solar panel farm. The company expressed interest in a 20-year lease with two five-year extension and will be coming for a site visit. He stated he has been working with the FAA to see what would work. Brief discussion ensued, no action taken.

#### Agenda Item 12 – Office Manager's Report

No changes from last month. Mr. Ingram discussed Cloud 9 facility, its uses and the income it brings. Discussion ensued about the possibility of a restaurant in the facility. Mr. Potter said he has had a person interested in opening a BBQ restaurant. Brief discussion ensued.

#### Agenda Item 13 – FBO Status Report

Mr. Vadeboncoeur gave a brief report of fuel sales, fuel farm and equipment. He said two tires are flat and need repair but all 4 tires need replaced on the Jet A truck as soon as possible, the tread is nearly gone and sidewalls are showing dry rot. He will look into the cost of new tires. Discussion ensued.

#### Agenda Item 14 – Commissioner Reports

- a) Finance – Mr. Kietzmann reviewed the routine payables and financial report for the previous month. Mr. Myers discussed the budget year to date and the difference between 2016 and 2017. Mr. Kietzmann noted the monies spent on capital improvements. Brief discussion ensued. Motion by Mr. Kietzmann to approve the financials and pay the bills, seconded by Mr. Myers. Upon voice vote, 5 yes, motion passed.
- b) Building & Contents – Mr. Day commented on the nice appearance of the grounds and commended Mr. Potter. Mr. Potter noted it was the city and their equipment mowing the ditch on Bowman. Brief discussion ensued.
- c) Grounds & Equipment – Mr. Ingram inquired who replaced Doug Ahrens at the city. Mr. Potter stated he contacts Ray Garcia to have the ditch mowed. He gave brief update on the tower stating they are still working on electricity but there is a night vision light in there and windows have been replaced. The patriotic theme on the tower looks awesome, has heard compliments on it. Brief discussion ensued.
- d) Industrial Development – Mr. Foster said he handed out Hanson Engineering report on the Bowman Corridor last month and asked the board to hold onto it. The VRAA is listed on the last page of it.
- e) Special Events – Mr. Potter stated that all four of the deposits paid to performers for the 2018 Air Expo had been returned. Mr. Myers noted it's time to start fund raising for the next airshow. Mr. Ingram questioned hiring a promoter for the next event for a percentage fee. Mr. Kietzmann noted that a steering committee will be set up, and with Mr. Ingram on it that could be considered. Mr. Potter stated that an airshow should be self-sustaining after a few years without sponsors to foot the bill. Brief discussion ensued.

#### Agenda Item 15 – Tax Levy Ordinance

Motion by Mr. Kietzmann to pass the ordinance, seconded by Mr. Foster. Upon voice vote, 5 yes, motion carried.

Agenda Item 16 - Item left blank.

Agenda Item 17 – Executive Session (if needed)

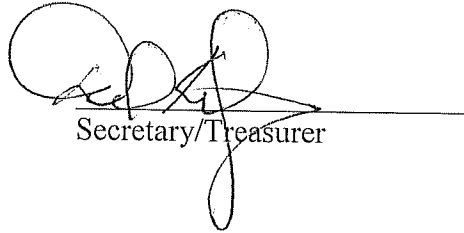
- a) Pursuant to Open Meetings Act 5ILCS 120/2 (c) (6): The setting of a price for sale or lease of property owned by the public body.....
- b) Pursuant to Open Meetings Act 5ILCS 120/2 (c) (11): Litigation.....
- c) Pursuant to Open Meetings Act 5ILCS 120/2 (c) (1): Appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body.....

There were no executive sessions.

Agenda Item 18 – Comments and/or Concerns of Commissioners

None.

Agenda Item 19 - Adjournment There being no further business to discuss, the meeting adjourned. All answered in favor, motion passed by acclamation.



Secretary/Treasurer