

VERMILION REGIONAL AIRPORT AUTHORITY - BOARD OF COMMISSIONERS

MINUTES OF SEPTEMBER 18, 2018 BOARD MEETING

Agenda Item 1 – Call to Order

Chairman Kietzmann called the September 18, 2018, meeting to order at 7:30am.

Agenda Item 2 – Pledge of Allegiance and Invocation

The Pledge of Allegiance recited, and invocation given.

Agenda Item 3 – Roll Call

Upon roll call, the following commissioners were present: Craig Davidson, Tom Day, Bill Ingram, David Kietzmann, and Joe Vincent. Airport & FBO Manager Mike Vadeboncoeur, Office Manager Suzie Salonen and VRAA attorney Jerry Davis were present.

Agenda Item 4 – Audience Comments

Mr. Kietzmann asked for audience comments. Two members of the audience addressed the board and the Edgar County Watch Dogs regarding the legislative issues the Edgar County Watch Dogs have with the board appointments.

Mr. John Kraft and Robert Bogue from Edgar County Watch Dogs addressed the board and questioned the appointment of Mr. Kietzmann to the board. Mr. Kraft reviewed the statute relating to units of government as it related to appointments. Discussions ensued.

Agenda Item 5 – Adoption or Amendment of Agenda

Motion by Mr. Ingram to adopt the agenda, seconded by Mr. Day. All answered in favor, motion passed by acclamation.

Agenda Item 6 – Approval of Minutes Aug. 28, 2018

Motion by Mr. Day to approve the minutes, motion seconded by Mr. Davidson. All answered in favor, motion passed by acclamation.

Agenda Item 7 – Presentation of 2017 Audit, Karen Crowder CPA's

Mrs. Crowder reviewed the 2017 audit with the board, including balance sheets, deficit numbers from the Air Expo, schedule of expenses, and fund balances. She noted that for the first time they had to perform a State Audit (IDOT) which took a considerable amount of time and effort. Discussion ensued.

Motion by Mr. Day to accept the 2017 audit, seconded by Mr. Ingram. Upon voice vote, 5 yes, motion passed.

Agenda Item 8 – Approval of Karen Crowder CPA's to Perform VRAA 2018 Audit

Motion by Mr. Day to approve Crowder CPA's to perform the 2018 audit, motion seconded by Mr. Ingram. Upon voice vote, 5 yes, motion passed.

Agenda Item 9 – Manager's Report & FBO Status Report

Mr. Vadeboncoeur read his manager's report, noting routine maintenance done for the month. He noted a drainage issue needs to be addressed by the ILS tower. The fuel tank for the new fuel farm should be installed next week and once a few items are in place the State Fire Marshall will conduct a final inspection before any fuel is placed in the tank. He said he would like to install additional security cameras around that area and the new pilots lounge inside the Cloud 9 facility. He discussed upcoming state projects, the CAF History Flight event last month, and the Graffiti Night event. He said he is preparing a lease agreement with the Illini Glider Club and noted they are excited about coming to Danville. Our TIP's meeting will be held in Springfield in October. Brief discussion ensued. Motion by Mr. Vincent to accept the manager's report, seconded by Mr. Ingram. All answered in favor, motion passed by acclamation.

FBO Status Report: Mr. Vadeboncoeur gave his report for fuel sales and noted the variations from last month and from one year ago. He said fuel farm and trucks are doing well and all is well at the FBO. Brief discussion ensued.

Agenda Item 10 – Office Manager’s Report

Ms. Salonen noted receivables were stable and there was nothing new to report. She noted that the insurance company had paid the claim for the damage done to the AWOS system last month.

Agenda Item 11 – Commissioner Reports

- a) Finance - Mr. Kietzmann called on Ms. Salonen for the reports. The August financial report were reviewed with routine payables and financial report for the month. Brief discussion ensued. Motion by Mr. Day to approve the financials, seconded by Mr. Ingram. Upon voice vote, 5 yes, motion carried.
- b) Building, Grounds & Equipment – Discussion ensued with Mr. Ingram and Mr. Day regarding the surplus equipment and the control tower. It was noted that they still had a few hangers left to go through.
- c) Planning, Economic & Industrial Development – Mr. Kietzmann suggested Mr. Vadeboncoeur may want to attend Vermilion Advantage meetings. Brief discussion ensued.
- e) Special Events & Planning – Upcoming events is the Young Eagles on Saturday, Sept. 22nd.

Agenda Item 12 – Executive Session (if needed)

- A) Pursuant to Open Meetings Act 5ILCS 120/2 (c) (6): The setting of a price for sale or lease of property owned by the public body.....
- B) Pursuant to Open Meetings Act 5ILCS 120/2 (c) (11): Litigation.....
- C) Pursuant to Open Meetings Act 5ILCS 120/2 (c) (1): Appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body.....

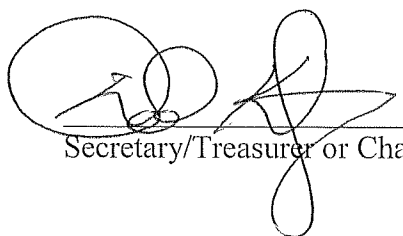
There were no executive sessions.

Agenda Item 13 – item left blank

Agenda Item 14 – Commissioners Comments

Mr. Kietzmann stated that the November board meeting needed to be moved from the third Tuesday, to the last Tuesday of the month due to vacation schedules. There was no objection. The November meeting will be held on Tuesday, Nov. 27th.

Agenda Item 15- Adjournment: A motion and a second was made to adjourn. All answered in favor, motion passed by acclamation.


Secretary/Treasurer or Chairman