

VERMILION REGIONAL AIRPORT AUTHORITY - BOARD OF COMMISSIONERS
MINUTES OF AUGUST 20, 2019 BOARD MEETING

Agenda Item 1 – Call to Order

The August 20, 2019, meeting was called to order at 4:00pm.

Agenda Item 2 – Pledge of Allegiance and Invocation

The Pledge of Allegiance recited, and invocation given.

Agenda Item 3 – Roll Call

Upon roll call, the following commissioners were present: Tom Day, Mike Fuesting, Bill Ingram, and Joe Vincent. Craig Davidson was absent. Airport & FBO Manager Mike Vadeboncoeur, Airport Counsel Jerry Davis and Office Manager Suzie Salonen were present.

Agenda Item 4 – Audience Comments

Mr. Don Evans of Bismarck Fire Protection District asked if management could place a white rock base around the cistern to better support their firetrucks. Mr. Vadeboncoeur will work on a solution. Brief discussion ensued. Mr. Evans inquired about the name of Clarence Carter Field no longer on the airport sign. It was noted that changed long ago, but there is still a plaque in the FBO. Discussion ensued about the Airports history and Clarence Carter.

Agenda Item 5 – Adoption or Amendment of Agenda

Motion by Mr. Day to approve the agenda, seconded by Mr. Fuesting. All answered in favor, motion passed by acclamation.

Agenda Item 6 – Approval of Minutes July 18, 2019

Motion by Mr. Fuesting to approve the minutes, motion seconded by Mr. Day. All answered in favor, motion passed by acclamation.

Agenda Item 7 – Change Commissioners Board Meeting Time – Action Item

Motion by Mr. Vincent to change the commissioners meeting time to 4:00pm going forward. Motion seconded by Mr. Fuesting. Upon roll call vote, 4 yes, 1 absent, motion passed.

Agenda Item 8 – Approve 2018 Audit and Crowder’s CPA to Perform 2019 Audit – Action Items

Karen Crowder and Tammy Battle presented the 2018 audit and reviewed balance sheets and fund balances. Discussion ensued. Motion by Mr. Vincent to approve the 2018 audit, seconded by Mr. Ingram. Upon roll call vote, 4 yes, 1 absent, motion passed.

Motion by Mr. Vincent to have Crowders CPA’s perform the 2019 audit, seconded by Mr. Fuesting. Upon roll call vote, 4 yes, 1 absent, motion passed.

Agenda Item 9 - Manager’s Report & FBO Status Report

Mr. Vadeboncoeur read his manager’s report, noting routine maintenance, projects completed as well as those ongoing. He had a couple of different meetings regarding state projects Taxiway Bravo, which should start next month, and Taxiway Alpha. The project scope of Taxiway Alpha will likely change from a simple overlay rehab project in two phases, to a more intensive three year phased, reconstruction of the offset parallel of that taxiway. He noted that Linne Machine had successfully repaired Hanger 7. Discussion ensued. No action taken.

FBO Status Report: Mr. Vadeboncoeur gave his report for fuel sales and noted the variations from last month and from one year ago, noting July sales went up nicely. He noted self-service fuel outsold fuel truck sales. Projects and the FBO are running well. Brief discussion ensued.

Agenda Item 10 – Office Manager’s Report - Possible Action Items

Ms. Salonen noted receivables were stable and there was nothing new to report. Mr. Davis stated there is court date of September 3rd for the Small Claims case. No action taken.

Agenda Item 11– Health Insurance, Information for Review HRA & Benefits Plan Consultant Fees

The commissioners were provided summary costs sheets of HRA payouts and consultant fees associated with the current plan. Mr. Myers summarized the current plan with Health Alliance. He noted our broker with ONI Risk will be able to offer options for the upcoming budget year. Brief discussion ensued.

Agenda Item 12 – Commissioner Reports – All Possible Action Items

- a) Finance - The July payables report were reviewed with routine payables and financial report for the month.. Motion by Mr. Vincent to approve the financials, seconded by Mr. Fuesting. Upon roll call vote, 4 yes, 1 absent. motion carried.
- b) Building, Grounds & Equipment – Mr. Ingram noted he will be contacting commissioners to discuss committee assignments. He reviewed a list of the latest improvements on the airport grounds over the past years and discussed items that are being worked on. No action taken.
- c) Planning, Economic & Industrial Development – nothing new to report.
- d) Special Events & Planning – nothing new to report.

Agenda Item 13 – Executive Session (if needed)

- A) Pursuant to Open Meetings Act 5ILCS 120/2 (c) (6): The setting of a price for sale or lease of property owned by the public body.....
- B) Pursuant to Open Meetings Act 5ILCS 120/2 (c) (11): Litigation.....
- C) Pursuant to Open Meetings Act 5ILCS 120/2 (c) (1): Appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body.....

There were no executive sessions.

Agenda Item 14 – item left blank

Agenda Item 15 – Commissioners Comments

None.

Agenda Item 16 - Adjournment: A motion and a second was made to adjourn. All answered in favor, motion passed by acclamation.

MINUTES Approved ✓ Amended By Acclamation this 17th day of September, 2019